

MINUTES

UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING June 21, 2011

**Room 475 Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 1:03 p.m.

ADJOURNED: 1:42 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Tracy Drage

Division Director:

Mark Steinagel

Committee Members Present:

Richard Butz, Chairperson
Mike Blackham
Craig Browne
Kevin Phillips
Jim Thomas

Committee Members Absent:

Paul James (excused)
Bill Bell

Guests:

Taz Biesinger, HBA of Utah
Mike Durfee, Salt Lake County
John Hill, RMGA

OATH OF OFFICE:

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

MINUTES:

Mike Blackham made a motion to approve the minutes from the May 17, 2011 meeting. Jim Thomas seconded the motion. The motion passed unanimously.

BUDGET REPORT FOR 2010-2011

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

**APPLICATION FOR FUNDING
GRANT REVIEW 2011-2012:**

Mike Durfee, on behalf of UAPMO, presented an application for \$1,200. Craig Browne made a motion to approve the application. Kevin Phillips seconded the motion. The motion passed unanimously.

Taz Biesinger, on behalf of HBA of Utah presented an application for \$15,000. Mike Blackham made a motion to approve the application. Craig Browne seconded the motion. The motion passed unanimously.

A revised application was presented on behalf of Jeanne Jackson, Iron County HBA to increase her previously approved October 2011 course from \$1,800 to \$2,400 due to an increase in the course hours. Mike Blackham made a motion to approve the additional \$600. Jim Thomas seconded the motion. The motion passed unanimously.

**FUNDING GRANT
REIMBURSEMENT FOR REVIEW**

John Hill, on behalf of RMGA, clarified the discrepancies in his reimbursement request for his course held on May 1, 2011 course. Kevin Phillips made a motion to approve the application. Craig Browne seconded the motion. The motion passed unanimously.

**REVIEW POLICY FOR FUNDING
OUT OF STATE ATTENDEES:**

Dan Jones, Bureau Manager, discussed limitations of grant funding for out of state attendees. Mike Blackham made a motion clarifying that education grant funding is limited to attendees that hold a Utah license and reside in Utah. Jim Thomas seconds the motion. The motion passes with four votes in favor. Craig Browne is opposed.

NEXT MEETING:

The next committee meeting has been scheduled for Tuesday, July 12, 2011 at 1:00 p.m. in Room 475 (Fourth Floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 1:42 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date Approved

Paul James
Chairperson, UBCC Education Advisory Committee

Date Approved

Dan S. Jones
Bureau Manager, Division of Occupational and Professional
Licensing